

## Section 2 – Applications

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Once you have formally accepted your job offer it is imperative that you start your necessary applications **immediately**.

The various application processes can take up to 3-4 months to complete so it is important that your application be successful the first time so further delays do not incur. Submissions must contain all the information required and the correct documentation to be successful. We recommend using our preferred court appointed translator as we have a 100% success rate and quick acceptance times using their services. Remember all documents must be notarised copies and translations.

### 2a. Irish Medical Council (IMC) Registration

The Medical Council is the regulatory body for doctors in Ireland. It has a statutory role in protecting the public by promoting the highest professional standards amongst doctors practising in the Republic of Ireland. All doctors **must be registered with the IMC to practise in Ireland**, find out more at <https://www.medicalcouncil.ie/Registration/>

It is preferable to register on the Specialist division of the IMC register compared with the General division if you have the supporting qualifications or experience to do so. Review the 'Eligibility Chart' on the IMC website to assess which division you are eligible for: <https://www.medicalcouncil.ie/Registration-Applications/What-Division-of-the-Register-are-you-Eligible-for/>

Once you know which division to apply for, you can apply online for an application account. To complete your application, send in your application form with the supporting documentation. **It will take 4 to 12 weeks for the IMC to process your application.** We strongly recommend using our preferred court appointed translator for your documents; they are affordable and fast with an 100% success record with IMC registrations (details available on request).

When you have your IMC certificate you must provide us with a copy.

Note that once your application has been accepted you will need to maintain membership by paying an annual membership fee to the IMC.

### 2b. Indemnity Insurance

Doctors working in the private sector are required to provide their own indemnity insurance in order to practise medicine. Sagesa Healthcare's current preferred provider is Medical Protection (MPS): <http://www.medicalprotection.org/ireland/home>.

Complete the application form at <http://www.medicalprotection.org/uk/join-mps/gps> and submit via email to [applications@medicalprotection.org](mailto:applications@medicalprotection.org). This form can also be found in Appendix 1.



If you do not have the specialist qualifications to join the IMC specialist register as a GP, you will also need to send:

- Extensive CV outlining experience.
- A reference letter confirming work as GP/Family Doctor (you should have this as we require it too).
- A cover letter explaining why you do not have the special qualifications (age, acquired rights etc).

Once your membership is confirmed you will need to pay for your membership in either one payment or 10 monthly payments via direct debit from your bank account.

Provide us with your membership certificate once you have been approved.